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## **RULES FOR DISCIPLINE TO BE OBSERVED BY THE STUDENTS**

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All students admitted in the Sai Nath University will have to observe and abide by the following rules of discipline in letter and spirit:

1. Every student must carry his/her Identity Card always which should be produced when demanded.
2. It is mandatory for the students to attend the classes, sessions, co-curricular and extra-curricular activities, etc. on all working days. Absence due to illness or unavoidable circumstances shall be considered only if the application is duly supported with medical certificate in case of illness or leave application form signed by the parent is submitted to the Competent Authority.
3. Students are expected to behave in a prepare & responsible manner and abstain from chatting amongst themselves while the class is in progress.
4. Students are expected to be polite individually or in groups and show respect to the faculty members/ staff of the University.
5. Any indiscipline and misbehaviour in class or on the Campus or in the University/Public Transport or even outside the Campus would warrant in disciplinary action against the student(s).
6. Any action of any individual, group or a wing, which amounts to interference in the regular administration of University, is strictly prohibited. Disciplinary action will be initiated against defaulter student(s).
7. Disfiguring or inflicting any damage to the property of the University or belongings / of faculty/staff members or students is strictly prohibited.
8. No student shall indulge in any activity that might be illegal or may lead to disorderliness.
9. No student shall be in possession of liquor, drugs or any intoxicating material, nor would consume such things on campus, in hostels or outside.
10. Smoking of cigarettes/ chewing betel or tobacco or gutkha is strictly prohibited.
11. Indecent behaviour, eve teasing, calling names, etc. in any form are objectionable and will not be tolerated.
12. Use of mobile phones is strictly prohibited in the classrooms, corridors, or anywhere in the Academic and Administrative area.
13. Activities like video shooting, photography, playing musical instruments or musical instruments loudly, etc. are prohibited on the Campus except with the permission of the Competent Authority.
14. The students are expected to be in the classrooms/laboratories or any place of study in time.
15. On uniform-days, every student will wear a uniform with decent shoes. No student will be permitted to attend classes without proper uniform. The students will wear proper uniform on all working days, failing which a fine of Rs. 10/- will be imposed on violation of the same.
16. On non-uniform days students will wear decent clothes and shoes only.
17. The students are required to wear the uniform for all industrial visits, interviews, group discussions, etc. Irrespective of whether the day is a uniform day or not.



18. Any form of ragging anywhere within the campus, outside or while traveling is strictly prohibited violation of the same would invite action as per the rules of Govt. of India.
19. Any kind of misuse of Internet, Intranet or computer software, Mobile, etc. is strictly prohibited.
20. Possession or use of firearms, fireworks, explosives, weapons, or items deemed to be weapons of any description are strictly prohibited on campus.
21. Gambling and betting (offline or online) for money or other items of value on University premises, including but not limited to, playing cards, chain business (Multi Level Marketing) or other games of chance or skill for money or other items of value.
22. Failure to comply with directions of University officials or disorderly abusive conduct towards University officials discharging their duties.
23. Misuse of fire safety equipment, setting fires, failure as well as decline to evacuate the building during a fire alarm or violation of any fire safety policy are strictly prohibited.
24. Misuse of social networking sites is prohibited.
25. Any student who makes unwelcome sexual advances or any other gesture, unwelcome verbal or written communication with sexual connotation will be liable for strict punishment.
26. The use of phone, email or any other method designed to transmit messages or materials of an explicit sexual nature/objectionable communication is considered as criminal offence is intolerable.
27. Participation in political activities by any student is strictly prohibited.
28. The University believes in secularism and the students are expected to follow any religion but must have respect for other religions.
29. Students should pay due respect to the national flag, national anthem and have patriotic fervor.
30. The items which are not covered above and which the Competent Authorities consider as an act of indiscipline will by default be considered as act of indiscipline.
31. University may expel any student failure to meet academic standards, cheating, plagiarism, alcohol or drug abuse any criminal activity.

**Punishment for the misconduct shall include one or more of the following:**

1. Warning and fine
2. Compensation for the damage(s) caused.
3. Expulsion from the University
4. Withdrawal of facilities like hostel, transport, scholarship, etc.



## Academic Rules

### I. REGISTRATION

1. Students are required to register for each semester for the courses to be taken by them, as per the programme, on the dates specified in the Academic Calendar. This shall also apply to the students proceeding for training in a semester.
2. Registration is mandatory for attending lectures, tutorials, laboratories, participating in seminars, project work and any other curricular and extracurricular activity at Sai Nath University.
3. The sole responsibility of timely registration in a semester as specified in the Academic Calendar shall be of the student.
4. The registration procedure involves:
  - Payment of fee and clearance of outstanding dues (if any),
  - Filling of the information including the title/code of courses to be registered in the semester.
5. The student should satisfy the promotion criteria before registration in the next Academic Session. However, if the student does not meet the promotion criteria, he/she will have to register for repeating the last Academic Year.
6. Students, whose results have not been declared and are seeking registration in the following Semester, shall be admitted provisionally and they shall have to fulfil all the requirements of the registration within one week after the results are declared.
7. For any compelling reasons such as illness, if a student is unable to register on the day of registration, he/she can have late registration on any of the days specified in Academic Calendar on payment of late registration fee after the approval of the competent authorities.
8. No relaxation shall be given on attendance requirement late registration on any account. Absents are to be fined Rs. 10/- per day.

### II. ATTENDANCE REQUIREMENT

1. Students are required to attend all lectures, tutorials, practical's and participate in other prescribed curricular and co-curricular activities. 75% attendance is mandatory.
2. Student will not be allowed to appear in the Mid-Term and End Term Examination if he/she does not satisfy the minimum Attendance requirement of 75% overall/in respective courses.
3. Before appearing for the End- Term Examination the student must clear all the dues, if any.
4. The attendance shall be counted from the date of commencement of the Academic Semester.
5. The weightage of attendance shall form an integral part of internal assessment of each practical and theory course.